

Institut Universitaire de Langue et Culture Françaises

HOW TO REGISTER TO THE IULCF INTENSIVE CLASSES?

STEP ONE

Send the enrolment form to iulcf@ict-toulouse.fr.

If you have any question, please use this e-mail or call at the following number:
05.62.26.60.94

Please do not forget to fill your estimated level, so we can anticipate your arrival.

STEP TWO

You will receive confirmation (by e-mail, please look in the SPAMS section) that your enrolment form were receive. **Please wait** until this confirmation to send the fees. As soon as you have it, you can then pay the registration fees of 65€ and the first month of your classes.

STEP THREE

As soon as the financial service receive your payment, you will receive an **enrolment certificate** from us.

On every certificate, you will find your personal information as well as the dates of the classes you registered in.

STEP FOUR

You will receive an e-mail about the hours and the location of the classes several day before the beginning of the session. If not, please call us.

If you have any delay in your arrival, or you have any trouble being there on the first day, please tell us, by phone or e-mail, as soon as possible so we can make arrangements.

STEP FIVE

On the first day, you will pass a test that will determine your group level. You will then visit the ICT with the teachers. Finally, you will come to the IULCF office so **we can finalize your payment** and give you your **student card** (to enter the ICT and have access to the catering and the library).